SRC-09-23-93-M

SENATE RESEARCH COMMITTEE

MINUTES

Meeting of Thursday, September 23, 1993
Room BC-110, 10:00

Present: P. Bird, **T. Bui (Chair),** U. de Brentani, A. Homzy, A.B. Ibrahim, P. Lightbown, K. Lipke, E. Loo (recording secretary), D. Markiewicz, C. Suen, K. Thulasiraman, A. Williams

Regrets: P. Shizgal

DOCUMENTS CONSIDERED AND DISTRIBUTED TO SENATE RESEARCH COMMITTEE

In advance

SRC-09-23-93-D1 Copy of letter from Yves Rousseau of FCAR to Dr. Rose Sheinin dated August 26, 1993, Re: New procedures for visit to research centres.

SRC-09-23-93-D2 Résumé de l'avis et recommandations du Conseil de la Science et de la Technologie - "URGENCE TECHNOLOGIE", pour un Québec audacieux, compétitif et prospère (1993).

SRC-09-23-93-D3 Composition and mandate of the Senate Research Committee

SRC-09-23-93-D4 Objectives and Procedures of the Faculty Research Development Programme

At the Meeting

SRC-09-23-93-D3a List of major initiatives of the Senate Research Committee

SRC-09-23-93-D4a Resolutions to establish a Faculty Research Development Programme, document approved by Senate, November 3, 1989 (US-89-7-D17)

SRC-09-23-93-D5 Towards 2000 - A discussion document prepared by the Natural Sciences and Engineering Research Council (August 1993)

DOCUMENTS CONSIDERED AND DISTRIBUTED TO SENATE RESEARCH COMMITTEE

At the Meeting

SRC-09-23-93-D6 "Abolition du Conseil des Universités" Perte d'un éclairage indépendant et critique sur le monde universitaire, commentaire par Christiane Quérido

SRC-09-23-93-D7 Analysis of Capital Campaign Need Lists, Possible first draft, April 16, 1992 (Draft #14) (BG-92-6-D51).

SRC-09-23-93-D8 1992-1993 Report on General Research Funds

CALL TO ORDER

The meeting was called to order at 10:15 a.m.

1. Approval of Agenda (SRC-09-23-93-A)

The agenda for the meeting was approved.

2. Approval of Minutes (SRC-05-21-93-M)

On a motion made by P. Bird and seconded by A.B. Ibrahim, the Minutes of the meeting of May 21, 1993 were approved.

3. Business arising from Minutes

Chair noted that Items 7(a) and 7(c) are coming back as noted on the Agenda.

4. Report of the Chair

Chair reported that for the academic year 1993-1994, he had nominated Drs. P. Lightbown from TESL and H. Kisilevsky from Mathematics as members-at-large but because of schedules' conflict, Dr. Kisilevsky will not be able to serve on the committee. Chair asked committee members for suggestions.

Chair will contact the Chair of Mathematics Department to ask him to nominate someone to serve on the Committee.

Chair reported the following:

- The Task Force for University-Wide Research Support Services and Facilities met for the second time last week. They have received inputs from the University Research community, Committee Members will be informed of the progress.

4. Report of the Chair

- Dr. Erica Besso has been appointed as Associate Director in July, she is actually on maternity leave and will resume duty on November 15 on a full-time basis. The implementation of the restructuration of the ORS for 1993-1994 has been completed. The Industrial Liaison Office is now under review, a Self-Appraisal document has been submitted. Chair is in the process of setting up an Appraisal Review Committee consisting of representatives from the four faculties, the School of Graduate Studies and the Institute for Co-operative Education.

- Chair informed Committee that the report dealing with allegations of misconduct in research was sent to the next level of administration. The whole issue was then looked at by another group. A document entitled "Proposed University Code of Ethics" was then developed. This document is now before a hearing board. The Chair has been invited by Dr. Kenniff to serve on the Board which is being chaired by Dr. Frederick Bird. The committee has not yet met, Committee Members will be informed of the progress.

- Chair noted that he has met with the four Associate/Vice Deans, Research (P. Bird, U. de Brentani, K. Lipke, C. Suen) to discuss the brochure on Research at Concordia University and informed committee members that this group will be meeting every month, (usually prior to the SRC Meeting to discuss the brochure and other matters). He has also extended an invitation to D. Markiewicz to attend.

5. Report of the Director, Office of Research Services

A. Williams reported the following:

1) As requested by SRC, the ORS has distributed the Annual Report from the four Faculties on the distribution of the GRG and CASA Funds.

2) There were five very successful workshops held during the summer: one regarding SSHRC, two FCAR (one for nouveaux chercheurs and one for teams), one NSERC, and an orientation workshop for new faculty.

3) Joanne Beaudoin has put together a brochure "What New Faculty Members Need to Know About Research Funding at Concordia University".

(4) The Associate Director (incoming) and the Manager, Grants Administrator visited the three major granting agencies with the director and were introduced to their personnel.

6. Question Period

None

7. **a) Procedural Guidelines for Periodic Appraisal of Research Centres**

The Chair informed the Committee that the document "Procedural Guidelines for Periodic Appraisal of Research Centres" developed by the Ad hoc Committee was circulated to the Vice-Rector, Academic for input. He is working with Barbara MacKay, Associate Vice-Rector, Curriculum and Planning, who is in charge of the academic appraisal process. They will examine the mechanisms developed in the academic review process and determine if these mechanisms could be adopted for the Periodic Appraisal of the Research Centres. The review of research centres should not be done independent of the academic review process. They are still working on this document and he will present a revised version to the adhoc committee prior to submissions to SRC for discussion.

7. **b) Review of the functioning of the SRC**

Chair noted that as requested at the last SRC meeting, document SRC-09-23-93Da is a draft list of major undertakings of the Committee and the stages these initiatives are.

D. Markiewicz suggested that it would be a good idea to review the mandate of the SRC on a regular basis.

A.B. Ibrahim asked where we stand with the Procedures for Dealing with Allegations of Misconduct in Research.

Chair noted that these Procedures are part of the mandate of the Committee being Chaired by Dr. F. Bird (see Chair's comments at #4).

D. Markiewicz remarked that in the past, some granting agencies were asking if the university has any code of ethics to deal with these allegations and she emphasised that it is important for the university to have this procedure in place. She wanted to know if the university has ever been asked by granting agencies to come up with a policy by a particular deadline.

A. Williams commented that no Canadian agency has come to the University about it, NIH did ask some questions a few years ago and they were satisfied with what the university was doing.

7. **c) Review of the Faculty Research Development Programme (FRDP)**

Chair pointed out that Article 4 of the Senate Document: "*Resolutions to Establish a Faculty Research Development Programme" US-89-7-D17* states that:

> "In the fourth year of the programme's operation, Senate will adopt appropriate means and criteria for evaluating the programme, strike a committee to carry out such an evaluation, and upon receipt of the committee's report offer reasoned recommendations concerning the programme's continued existence."

and asked Committee Members if they have any suggestions regarding this policy.

7. **c) Review of the Faculty Research Development Programme (FRDP)**

A. Williams suggested since it is the SRC who started working on this project, it would be better that SRC does the review. She noted that the FRDP Committee will be meeting in November to review all the policies, and that all statistical data should be available no later than January 1994.

It was then suggested that Chair writes to Senate informing them that SRC intends to devote some time this semester to develop the appropriate means and criteria for evaluating the Faculty Research Development Programme.

7. **d) Board approval of the undertaking of a Capital Campaign (SRC-92-9-D1a)**

Chair informed Committee that he has been asked by Chris Hyde, Director, University Advancement to make proposals for Item C(6) and asked Committee Members if they have any suggestions.

U. De Brentani suggested that Electronic hard-wiring for the whole university in order to bring Concordia University up to date.

K. Lipke suggested the establishment of a University Press.

8. **For information only:**

a. Copy of letter from Yves Rousseau of FCAR to Dr. Rose Sheinin dated August 26, 1993, Re: New procedures for visit to research centres.

b. Résumé de l'avis et recommandations du Conseil de la Science et de la Technologie - "URGENCE TECHNOLOGIE", pour un Québec audacieux, compétitif et prospère (1993).

c. "Towards 2000" A discussion paper prepared by NSERC (August 1993)

9. **Varia**

10. **Adjournment**

The meeting was adjourned at 11:50 a.m.

file:...\src\minute93.94\sept-23.093